

Constitution of the Mississippi Council of Teachers of Mathematics

Article I - Name and Affiliation

Section 1. The name of this organization shall be the Mississippi Council of Teachers of Mathematics (MCTM).

Section 2. This organization shall be affiliated with the National Council of Teachers of Mathematics

Article II - Purpose

Section 1. This Mississippi Council of Teachers of Mathematics declares its purpose as follows.

- a. To encourage an active interest in mathematics.
- b. To afford a medium of interchange of views regarding the teaching of mathematics.
- c. To further the cooperative study of problems relating to the teaching of mathematics at all five levels of instruction – elementary, junior high, senior high, junior college, four-year college, and university.

Article III - Membership

Section I. The Council shall be composed of regular members, associate members, and honorary members.

- a. Regular members - Regular members shall consist of those persons actively engaged in mathematics education in the state of Mississippi and who have paid the membership dues of this Council annually.
- b. Associate members - Associate membership shall be of two types:
 1. Student members - Student membership shall consist of all students, who upon graduation shall become eligible for active membership in the Mississippi Council of Teachers of Mathematics, and who have paid the membership dues of this Council annually. Student members shall enjoy all the privileges of the Council except those of voting and holding office.
 2. Persons interested in mathematics who do not qualify for regular membership and who have paid the membership dues for this Council annually. These members shall enjoy all of the privileges of the Council except those of voting, holding office, and participating in committee assignments.
- c. Honorary members - Any person who is not a regular member or associate

member may become an honorary member provided they have retired and have been active in mathematics education prior to retirement. Honorary members shall have a voice but no vote, and shall not hold office or make motions. Honorary members shall pay no dues.

Article IV - Officers and Board of Directors

Section 1. The officers of this Council shall be a President, a President-Elect, five Vice-Presidents representing each level of instruction, a Secretary, a Treasurer, a National Council of Teachers of Mathematics Representative, and Newsletter Editor. Their terms of office shall begin immediately at the close of the annual conference.

Section 2. The Board of Directors shall constitute the governing body of this Council. Membership on the Board shall be as follows: The Officers provided for in Section 1, Representatives from the MCTM Districts, ~~the Community Relations Representative, Grants and Workshop Chair, Data Specialist, the MCTM Trust Fund Representative,~~ the Teacher of the Year/**Graduate Scholarship** Chair, and the **7th and 8th Grade** Mathematics Tournament Chair. Ex-officio members include the immediate past-President and the State Mathematics Supervisor from the State Department of Education.

Section 3. Any Board member not attending at least one third of the yearly Board meetings or not fulfilling their duties as outlined in the Bylaws will be considered inactive and a replacement may be appointed by the Board to begin serving immediately to complete the unexpired term.

Article V - Meetings

Section 1. There **will** be one meeting each year of the Council at such time and place as determined by the Board of Directors.

Article VI - Amendments

Section 1. This constitution may be amended by a two-thirds majority of those bona fide regular members present and voting at the annual meeting. Such amendments become effective following the close of the annual meeting.

Section 2. The procedure for presentation of proposed amendment(s) shall be as follows: The proposed amendment(s), in writing and bearing the name(s) of the author(s), shall be submitted to each member of the Board of Directors sixty days prior to the annual meeting. Announcement of proposed changes must be included in the general announcement of the annual meeting of the Mississippi Council of Teachers of Mathematics.

Article VII - Dissolution Clause

Section 1. If at any time, the Mississippi Council of Teachers of Mathematics shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payment of its liabilities, be paid over in an organization, selected by the final Board of Directors of the Mississippi Council of

Teachers of Mathematics, which has similar purposes and has established its tax-exempt status under Section 501 (c) (3) of the Internal Revenue Code of 1954 as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, and educational programs.

Bylaws of the Mississippi Council of Teachers of Mathematics

Article I – Election of Officers

Section 1. Nominations - The President shall appoint a nominating committee **consisting of the President and three other Board members**. ~~to meet in June. The members of the nominating committee shall consist of at least the following: President (Chair), President Elect, and the current Board members whose terms are expiring. The procedures of the nominating committee shall be as follows: The nominating committee chair will request nominations from the Board prior to or during the summer meeting for each board member whose term expires. The committee chair will contact all nominees to make sure they are willing to serve if elected and will explain to them the duties of the position for which they are nominated. Prior to the annual conference, the nominating committee will vote for~~ **recommend at least** one person for each **expired** position. ~~The nominee for each position receiving the most votes from the committee will be the nominating committee's recommendation to the Board during the business meeting of the annual conference. The Board's slate of officers will be voted by the membership during the annual conference.~~ Nominations may be made from the floor immediately following the report of the nominating committee to ~~the Board or~~ the MCTM membership.

Section 2. Elections - The officers of the Mississippi Council of Teachers of Mathematics shall be elected at the annual conference of the Council **by a majority vote**. The term of office shall be three year rotating terms and subject to re-election with the exceptions noted under duties of officers. Initially decided by random selection, offices shall be staggered so that a rotating Board shall be established.

Section 3. If any office, other than that of President, becomes vacant, the President shall appoint a member to fill that office for the remainder of the un-expired term. If the office of President becomes vacant, the President-Elect shall fill that office for the remainder of the un-expired term.

Article II – Duties of Officers and Board of Directors

Section I. The duties of the President shall be as follows: to preside at all business meetings of the Council and of the Board of Directors; to submit programs and policies to the Board of Directors for approval; to appoint chairpersons of standing committees, ~~except for the Program Committee~~, with the assistance and approval of the Board of Directors; to appoint such other committees as are not otherwise provided for; to see that all accepted policies of the Council are carried out; to serve as chair of the nominating committee and ex-officio on all other committees; and serve as the official contact with NCTM ~~as the affiliate representative~~. The term of office shall be one year.

Section 2. The President-Elect shall assume the duties of the President in the absence of that officer and shall be **Conference** ~~Chair of the Program Committee~~ of the annual conference. The term of office shall be one year.

Section 3. The five Vice-Presidents shall be members of the Program Committee and represent the five educational levels on the Mississippi Council of Teachers of Mathematics Board. The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ **The current officer may seek re-election.**

Section 4. The Secretary shall keep a list of all Board members and their addresses and shall keep a record of all proceedings of the Council and Board of Directors' meetings. The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-election.

Section 5. The Treasurer shall **be bonded and will** receive all dues and other manner of income; pay all routine bills provided for by the annual budget and such other bills as are approved by the Board of Directors; report at each Board meeting an itemized report of incoming, outgoing, and outstanding items; keep records which shall be audited by June 1 of each year by an Auditing Committee consisting of at least the following: an external accountant or equivalent and two Board members, one being the past treasurer. The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-election.

Section 6. The National Council of Teachers of Mathematics Representative shall promote membership in the National Council of Teachers of Mathematics, advertise National Council activities, stimulate publicity for the National Council and the teaching of mathematics in Mississippi. ~~and order NCTM materials and supervise the NCTM conference booth at each annual conference.~~ The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-election.

Section 7. The Newsletter Editor shall periodically send **a newsletter** to all MCTM members; **and** other interested persons. ~~and other NCTM affiliates a newsletter which will include at least the following items: Presidential comments, news of professional meetings, membership forms, tips and ideas for teaching mathematical concepts, and other articles or items of interest.~~ The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-election.

Section 8. The Representatives from the MCTM Districts shall promote membership in their district, assist in planning programs, serve as contact person in their district, **act as the public relations representative in their district, and** preside at the **district sectional** meetings of the Mississippi Council of Teachers of Mathematics, ~~and serve as members of the Board of Directors.~~ The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-election.

The following Board of Director positions are appointed by the Officers and not elected by the MCTM membership at the annual conference.

Section 9. The Community Relations Representative shall assist the other officers in the dissemination of relevant MCTM and NCTM event information to all levels of education (K-12, community college, and university) and serve as MCTM's public relations representative to NCTM. As MCTM's public relations representative, NCTM will provide guidelines for addressing the media or audiences for responding to and reporting on issues and events relating to mathematics education. The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then the current officer may seek re-appointment.~~

Section 9 10. The ~~Grants and~~ Workshop Chair shall coordinate, supervise, and promote all MCTM workshops ~~or events (excluding the annual conference)~~ approved by the Board. **The chair shall submit a budget for Board approval and provide an itemized accounting at the conclusion of the workshop.** The term of office shall be three years. ~~If there are no other~~

~~nominations for this position for the next term, then t~~ The current officer may seek re-appointment.

Section 10 ~~11~~. The Data Specialist shall maintain accurate and complete membership records of the current and prior year's MCTM membership; ~~provide membership lists and labels for all publications and workshop brochures sanctioned by MCTM board; process all online and mail-in conference registrations; and print conference and membership materials.~~ The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-appointment.

Section 11 ~~12~~. The MCTM Trust Fund ~~Chair Representative~~ shall coordinate the publicity and selection of each year's Trust Fund winner(s). If no applicants meet the requirements, a Trust Fund award does not have to be awarded. ~~The signature card for the Trust Fund will include the chair of the committee and the treasurer. Only these individuals can write checks on this account.~~ The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-appointment.

Section 12 ~~13~~. The MCTM Teacher of the Year / ~~Graduate Scholarship~~ Chair shall coordinate the publicity and selection of each year's Teacher of the Year A award. If no applicants meet the requirements, an award does not have to be awarded. The term of office shall be three years. ~~If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-appointment.

Section 13 ~~14~~. ~~Junior High~~ ~~7th and 8th Grade~~ Math Tournament Chair shall coordinate the state's ~~7th and 8th grade~~ math tournaments consisting of publicity, tests, judges, and awards for the winners. ~~The term of office shall be three years. If there are no other nominations for this position for the next term, then t~~ The current officer may seek re-appointment.

Article III - Dues

Section 1. Dues for regular members in the Mississippi Council of Teachers of Mathematics shall be determined by the Board.

Section 2. Dues for associate members shall be determined by the Board.

Article IV – Committees

~~Section 1~~. The President shall appoint committees as needed.

Article V – Meetings

~~Section 1~~— Twenty-five regular members of the Mississippi Council of Teachers of Mathematics shall constitute a quorum for any general business meeting.

Article VI - Finances

Section 1. All funds of the Council shall be deposited by the Treasurer ~~and funds of the MCTM Trust fund shall be deposited by the Trust Fund Chair~~ in a commercial bank which is insured by the Federal Government. The title of the account shall be the same as the name of the Council ~~and MCTM Trust Fund~~. The Treasurer ~~and Trust Fund Chair~~ shall make a complete itemized report at each Board meeting. The Treasurer ~~and Secretary is the only person to~~ **shall both** have the authority to sign checks ~~on either account; the Trust Fund Chair shall have the authority to sign checks on the Trust Fund account only.~~

Section 2. Annual dues ~~for the academic year~~ shall become due and payable at the annual meeting each year.

Article VII - Amendment to Bylaws

~~Section 1.~~ The Bylaws may be amended by two-thirds majority of the bona fide regular members present and voting at the business meeting of each annual meeting.

Article VIII - Parliamentary Authority

~~Section 1.~~ *Robert's Rules of Order* shall be the rules adopted to govern the business meetings of this Council.

Article IX - Standing Rules

~~Section 1.~~ The Mississippi Council of Teachers of Mathematics shall be affiliated with the National Council of Teachers of Mathematics, ~~annually~~ under the National Council rules of affiliation.